

PERSONAL PROPERTY



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HOUSEHOLD INVENTORY BOOKLET



Armed Forces Insurance

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Having a household inventory of your personal property is one of the most important things you can do to protect yourself financially if you have a claim.

Establishing a household inventory is simple:

1. Make a list of all the rooms in your house.
2. Go room-to-room, listing your possessions and jotting down supporting information. At a minimum, the list should contain a complete description of the item, original price when purchased and estimated current price.
3. Keep this list current and in a safe place that is easily accessible*.

Key points to remember as you make a household inventory:

- Be specific. Cite serial numbers, brand names or model numbers whenever you can.
- When you buy expensive items, make sure you keep the receipt with your records in a safe place.
- Back up your inventory with photographs and video. Store these photos and video in a safe place outside of your home.
- Keep one copy of the inventory at home and remember to update it at least once a year.

***NOTE:** It is not necessary to file this inventory list with AFI.

In the event of a loss, notify AFI Claims department at **800-664-9331** immediately.

Record the date below:

Date: _____

Revised: _____

Revised: _____

Family Room

Articles	No. of Items	Original Cost	Serial I.D. Number	Present Value
Area rugs				
Auxiliary heat				
Bookcases				
Books				
Cameras				
CD players				
CDs				
Chairs				
Chests				
Clocks				
Desks				
Decorations				
DVD players				
DVDs				
Entertainment sets				
Fireplace				
Fireplace equipment				
Fish tanks & equip.				
Game tables				
Home theater				
Lamps				
Mirrors				
Musical instruments				
Office equipment				
Pictures				
Radios				
Sewing machine				
Shelves				
Sofa				
Stereo				
Stereo cabinet				
Tables				
Telephone				
Television				
Toys				
Throw pillows				
Video game systems				
Video games				
Window treatments				
Miscellaneous				
TOTAL		\$		\$

Kitchen

Articles	No. of Items	Original Cost	Serial I.D. Number	Present Value
Appliances				
Area rugs				
Chairs				
Clock				
Cookbooks				
Cutlery				
Dishes				
Food				
Glassware				
Linens				
Radios				
Silverware				
Small appliances				
Tables				
Telephone				
Utensils				
Window treatments				
Wine rack				
Miscellaneous				
TOTAL		\$		\$

Dining Room

Articles	No. of Items	Original Cost	Serial I.D. Number	Present Value
Buffet				
China cabinet				
Clock				
Crystal				
Decorations				
Dishes				
Glassware				
Hutch				
Lamps				
Linens				
Serving cart				
Silverware				
Tables and chairs				
Window treatments				
Miscellaneous				
TOTAL		\$		\$

Men's Clothing

Articles	No. of Items	Original Cost	Serial I.D. Number	Present Value
Accessories				
Belts				
Boots				
Coats				
Footwear				
Gloves				
Hats				
Jeans				
Pajamas				
Robes				
Shirts				
Slacks				
Sport clothes				
Suits				
Sweaters				
Ties				
Underwear				
Uniforms				
Miscellaneous				
TOTAL		\$		\$

Children's Clothing

Articles	No. of Items	Original Cost	Serial I.D. Number	Present Value
Dresses				
Footwear				
Gloves				
Hats				
Jeans				
Outerwear				
Pajamas				
Robes				
School uniforms				
Shirts				
Skirts				
Slacks				
Sport clothes				
Sweaters				
Swimwear				
Underwear				
Miscellaneous				
TOTAL		\$		\$

Bathrooms

Articles	No. of Items	Original Cost	Serial I.D. Number	Present Value
Area rugs				
Clocks				
Clothes hamper				
Cosmetics				
Decorations				
Electric appliances				
Hair dryer				
Heater				
Lamps				
Medicine cabinet (not built in)				
Medicines				
Mirrors				
Radios				
Scales				
Shelves				
Shower curtains				
Supplies				
Toiletries				
Towels				
Wastebaskets				
Window treatments				
Miscellaneous				
TOTAL		\$		\$

Jewelry

Articles	No. of Items	Original Cost	Serial I.D. Number	Present Value
Academy class rings				
Bracelets				
Brooches				
Chains				
Class rings				
Cuff links				
Earrings				
Necklaces				
Rings				
Miscellaneous				
TOTAL		\$		\$



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for the right answers
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Visit: www.afi.org/quote
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A household inventory tool is available online at www.afi.org through:



and

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